

Terms of Reference (ToR): Community of Practice – Good Practice for EHCNAs, EHCPs and Annual Reviews





What is the aim of the Group?

- •To work collaboratively as a community of practice with system partners and stakeholders to understand the challenges and promote good practice in relation to statutory duties for children and young people undergoing an Education, Health and Care Needs Assessment, those with an Education Health and Care Plan, and Annual Reviews.
- •To develop a set of shared principles in relation to the statutory duties for CYP with EHCPs.
- •To develop a toolkit and range of good practice examples to be shared across the regions local area partnerships ensuring a consistent, high quality, safe and lawful duty.
- •The focus is to share and identify effective practice and to work collaboratively as a community of professionals to address challenges and share best practice.

What is the purpose of the Group?

- •To bring together system specialists to gain a shared language and understanding of the provision required to safely and effectively support children undergoing EHCNAs or with and EHCP and Annual Reviews.
- •To provide clarity and updates on the current legislation and national guidance.
- •To produce tools, guidance, share best practice across the regional local area partnerships, ICB SEND and Quality boards.

Membership

Chair: NHSE regional SEND lead

Deputy-chair- to be elected **Members- Action Log/ Notes:**

ICB and provider SEND leads, PCFs, CYP representatives, DCO, DMO's, settings, heads of education commissioning services. leads frontline practitioners.

Quorate: 1 member from ICB, SEND providers, PCF, education, social care.

To be invited - local area partners, PCF, educational leads, commissioners and youth voice groups and representatives.

Frequency

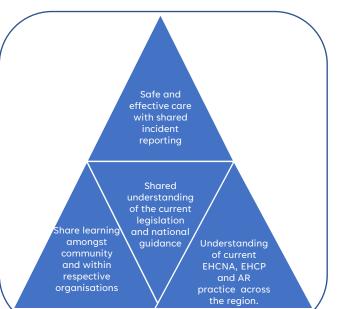
Quarterly for 1.5hrs day changes to ensure attendance and flexibility

Governance

ToR to be approved by group and reviewed annually Reporting: NHSE regional

Quality committee, Local area SEND partnership boards and ICB SEND and Quality reporting lines

Key Priorities



Regional ICS's

- Bedfordshire, Luton and Milton Keynes
- Cambridgeshire and Peterborough
- Hertfordshire and West Essex
- Mid and South Essex
- Norfolk and Waveney
- Suffolk and North East Essex.

What is the Operating Framework for the Group?